



SISTERS OF OUR LADY OF KILIMANJARO
ST. THERESA SCHOOL OF NURSING
Soweto Street, Moshi, P.O Box 256, Moshi,
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Dear

Congratulations for being selected by St. Theresa School of Nursing and Midwifery for a 3 years nursing course leading to award of DIPLOMA IN NURSING AND MIDWIFERY for the intake 2021/2022.

The reporting day will be **on 09/10/2021**. You are supposed to arrive from **9.00 am to 5.00pm**. Parents/guardians are advised to come with their student in order to sign for their responsibility. You are advised to dress your secondary school uniform on arrival. You will be using it while your college uniform is prepared.

LOCATION:

St. Theresa School of Nursing is located within St. Joseph Council Designated Hospital (CDH) premises in Soweto about 1.5 km from the main Road Moshi –Arusha.

On to school, you are supposed to bring the following:

1. ACADEMIC REQUIREMENTS

- Six (6) good quality passport size photos taken recently (colored) both ears visible.
- Original academic certificate of secondary education, / valid results slip, leaving school certificate and their photocopies (after verification of original certificate you can submit your photocopies).
- In case you achieved your secondary education outside of Tanzania make sure your secondary school certificate have been verified by your national secondary examination authority as well as that of our country.
- Birth certificate. (Bring with you affidavit if you have problems with your names in birth certificate and academic certificates).
- Bank slip showing that you have paid the amounts which you're supposed to deposit.
- Letter and passport from the sponsor, guardian, or parent confirming his/her readiness to sponsor the student.
- Come with this letter for your proof of your admission authority document.

In order to facilitate your admission you are required to fulfill the following conditions:

2. MEDICAL EXAMINATION.

- Admission into the institution is conditional upon a production of satisfactory medical report dully filled and signed by a registered medical practitioner. No student will be admitted in the institute without producing medical examination certificate. **(Use the attached form)**

3. RESIDENCE:

The institute offers boarding to students who would like to reside in the campus however they should bring the following items:-

- One blanket, one bed cover light blue (for male and pink for female) 3 x 6 feet, 2 pears bed sheets, a mosquito net, one pillow and two pillow case.
- 1 bucket for bathing.
- Bring enough pens (blue and red), a ruler, pencils, files, exercise books (4quires at least not less than 6 and other many medium and smaller ones).
- Bring laptop if you have one as it will facilitate for your learning.
- **1 wrist watch with a secondhand** - (compulsory).
- Two (2) pairs of black shoes (closed) must be leather type, and one pair of white shoes, bring enough white/black/gray socks. **N.B. Ensure you have other necessary personal belonging in terms of clothes. (i.e night dress etc).**
- Come with tracksuit (blue for male/ gray for female).
- Bring with you sportswear as it is very important for game and help you to stay physical fit.
- One clinical thermometer, one stethoscope, one BP machine (manual is the best for learning), one tape measure, Two Ream Paper white, (A4 ORIGINAL) and ONE BOX OF CLEAN GLOVES.
Other practical equipments will be needed during second semester therefore; you will be informed what kind of equipment to buy at that particular time.
- Religious book according to individual faith (for the Christian bring a Bible).

4. UNIFORMS

- Money for **uniforms** and casual clothes which is **170,000/=Tshs**. Student will be provided with: - (2 pairs of uniforms) trousers and shirts (white) for male and 2 gowns (pink) for female) and one long sleeves pullover/sweater.

For Casual dress: - 2 T-shirts with school logo sticker, 1 trouser for male and 1 skirt for female.

**** While you are at school campus you will be required to wear-school uniforms during classroom and at clinical setting. After hours of studies, you will dress with casual dress therefore you should not come with other home clothes, just bring two- three of them which are respectable to dress at occasional event if required.****

NB: All students are supposed to appear smart all the time while they are in classroom or practical setting. Nails must be short and neat all the time. Male are supposed to shave and appear neat all the time. Female are prohibited to paint nails and keeping long hair.

5. OTHER IMPORTANT INFORMATION

- During the second year of the programme the student will conduct community health assessment as per requirement. The whole session will cost Shs **250,000**. Community Field is done outside of the school campus for four weeks. The student will come with the said amount that time.
- Also in **3rd year** the student shall go for Mental Health at Mawenzi Hospital for practice on how to manage the people with mental disorders. Student needs to contribute Tshs**100, 000**.
- During the 3rd year also student should conduct a Research as per programme requirement which will cost**100, 000/=** Tshs. You are provided with this information to help you to plan it ahead.
- Each year at the end of semester, the student require to sit for National examination done by **MoHCDEC**. The cost of the Examination is **150,000** and the money is to be deposited direct to the account that the detail of account will be given later. No student will sit for such examination without submission of the amount and be providing the examination number.

6. MEAL

- The college is running catering services, parents and guardians are advised to provide their students with a minimum of TSH 4,000/= per day to cover breakfast, lunch and dinner.

7. Family, social and financial obligations:

- All Family, social and financial obligations should be settled before the student comes to school otherwise they will not be allowed to interfere with the student's studies.
- Parents and guardians are reminded to channel all sensitive matters about a student to the principal and not direct to the students.

8. PAYMENT OF SCHOOL FEES.

- Candidates must ensure that their fees are paid in by **two Installments** per year by their parents/ sponsors as indicated in the table below.

**9. ST. THERESA SCHOOL OF NURSING AND MIDWIFERY FEES STRUCTURE
FOR THE ACADEMIC YEAR 2021/2022**

ITEM	(TSHS)	Per annum
Tuition Fees	1,100,000	
Accommodation	450,000	
Registration fee	25,000	
Identity Card	10,000	
Caution money	30,000	
local Examination contribution	50,000	
Library & Internet services	60,000	
Stationeries	50,000	
TOTAL	<u>1,775,000</u>	
<u>OTHER COSTS</u>		
• NACTE Quality Assurance	15,000	
• *Health Insurance (NHIF) if you do not have***	50,400	
• Students Union fee	20,000	
• TNMC FEES	50,000	
• Practical book for midwifery & general nursing	50,000	
TOTAL	185,400	
GRAND TOTAL	<u>1,960,400</u>	

- On the reporting day, each student must deposit Half **of the school fees** **Tshs 1,185,400/=**. The remaining bill will be due on the beginning of the second semester which **is 775,000**. This bill must be deposited in the school bank accounts named below:

NAME OF THE BANK: NMB
ACOUNT NAME: ST. THERESA SCHOOL OF NURSING
ACOUNT NUMBER: 43510014012

OR

NAME OF THE BANK: CRDB
ACOUNT NAME: ST. THERESA SCHOOL OF NURSING
ACOUNT NUMBER: 015C586608300

- Student on arrival should bring the original bank slip to confirm the bill is already PAID. Ensure that you get an official receipt for payments made after you have submitted the bank pay slips to the school accountant.
- No direct cash payment to be made to the schools accountant. All payments are made through the above school bank accounts.
- School fees can be paid **once per year or half for first semester and the remaining** of the school fees will be paid in the **beginning of the second semester**.
- **Other expenses other than Tuition Fees and accommodation must be paid once in first semester.**
- Student who fails to observe this requirement will be sent back until the amount is paid.

N.B:

Fees once paid will not be refunded if a student withdraws or leaves the school without permission from the school authority.

I congratulate you for being admitted. On behalf of St. Theresa School of Nursing (STSON), I wish to extend to you a warm welcome and wish you a successfully period of study at STSON.

Sr. Walter Minja

PRINCIPAL

ST. THERESA SCHOOL OF NURSING

